



OUTDOOR FACILITY SAFETY INSPECTION CHECKLIST

Campus	Date
Building	Room

Instructions: Note each item below as "S" atisfatory or "U"nsatisfactory. Add any pertinent comments and the location of hazards for each item checked "U"nsatisfactory.

BASEBALL FIELDS/SOFTBALL FIELDS

Field is level, free of holes and foreign objects
Area free of debris & broken glass
Fencing in good condition
Storage buildings in good condition
Dugouts & seating in good condition
Backstop in good condition
Base anchors secure
Shrubs and trees maintained– no branches hanging over or through fence
Bleachers are in good condition (no loose nuts, bolts, broken braces or sharp edges)

FOOTBALL FIELDS/ SOCCER FIELDS

Field is level, free of holes and foreign objects
Area free of debris & broken glass
Fencing in good condition
Concrete anchors for fence posts not exposed
Storage buildings in good condition
Shrubs and trees maintained– no branches hanging over or through fence
Bleachers are in good condition (no loose nuts, bolts, broken braces or sharp edges)
Area properly drained

JOGGING TRAIL/TRACK

Trail/track is level, free of holes and foreign objects
Area free of debris & broken glass
Grassy areas maintained

TENNIS COURTS

Court surface in safe condition
Area free of debris and broken glass
Cracks filled/repared
Leaves removed

CORRECTIVE ACTION TAKEN *(indicate if work order has been initiated)*

Inspector's Signature Print Name _____

Date _____



INDOOR FACILITY SAFETY INSPECTION CHECKLIST

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Instructions: Note each item below as "S" satisfactory or "U"unsatisfactory. Add any pertinent comments and the location of hazards for each item checked "U"unsatisfactory.

GENERAL FACILITY AREA FLOORS	
	No wet/slip, fall hazard
	No trip hazard
	No cords across walkway
GYMNASIUM	
	Area clean and free of debris
	Area free of tripping hazards
	Court surface in safe condition
	Bleachers free of splinters
	Bleachers are in good condition (no loose nuts, bolts, broken braces, sharp edges)
	Hoops, nets, backboards in good condition
	Lighting adequate
WEIGHT ROOM	
	Area is supervised
	Area is free of debris and broken glass
	Weights and equipment properly racked and stored
	Machine cables are secured and in good condition
	Aisles free from tripping hazards
	Floor matting available where applicable
LOCKER ROOM AREAS	
	Clean and free from tripping/slipping hazards
	Metal lockers maintained, free of sharp edges
	Benches/chairs in safe condition
	Electrical systems in safe condition
	Lighting adequate
CORRECTIVE ACTION TAKEN <i>(indicate if work order has been initiated)</i>	

Inspector's Signature Print Name

Date